

106 Washington Avenue, Oshkosh, Wisconsin 54901-4985

## MEMORANDUM

TO: Oshkosh Public Library Board of Trustees

FROM: Lisa Voss

DATE: November 22, 2023

RE: 2024 SCHEDULE OF LIBRARY FACILITY CLOSINGS

The proposed 2024 closings are based upon a combination of factors including holidays established in the Library Employee Handbook, days of anticipated low usage, and other special circumstances.

Sunday, December 31, 2023	Library open normal hours: 1:00 – 5:00 p.m.
Monday, January 1, 2024	New Year's Day
Friday, March 1, 2024	Closed for in-service Staff Development Day.
Sunday, March 31, 2024	Easter Sunday
Saturday, May 25, 2024 Sunday, May 26, 2024 Monday, May 27, 2024	Summer Schedule Begins – closing time of 1 p.m. Sunday closure consistent with Summer Schedule Memorial Day
Thursday, July 4, 2024	Independence Day
Monday, September 2, 2024 Tuesday, September 3, 2024	Labor Day Fall-Winter-Spring Schedule Begins
Thursday, November 28, 2024	Thanksgiving Day
Tuesday, December 24, 2024 Wednesday, December 25, 2024	Day before Christmas Christmas Day
Tuesday, December 31, 2024	New Year's Eve: Library closes at 5 p.m.
Wednesday, January 1, 2025	New Year's Day